



Thank you for sponsoring the 2026 RIMS Western Regional Conference (#RIMSWRC). Saying this event wouldn't be possible without great sponsors isn't just hyperbole, it's absolute truth! We hope the below information will answer your questions related to your sponsorship of the conference.

#RIMSWRC is working with Rhino Consulting to ensure you have the best sponsorship experience possible. We will be your point of contact for all conference logistics and can help you with any questions or special requests you have. Our goal is to ensure you receive every sponsorship benefit possible. If further assistance is needed, please contact the Rhino Consulting Team at events@consultrhino.com.

All sponsor items are due August 21, 2026. Items submitted after may result in a loss of benefits.

ALL YOU NEED TO KNOW ABOUT VENDOR BOOTHS

CONFERENCE "SWAG" OPPORTUNITIES

- Responding to attendee feedback and being environmentally conscious #RIMSWRC has eliminated the #RIMSWRC provided conference swag bags and other branded sponsorship opportunities, i.e., notepads, pens, water bottles, etc.
- #RIMSWRC will focus our efforts on increasing attendee traffic to the exhibit hall. We encourage sponsors to showcase traditional swag items and high-quality raffle favors at their booths.
- We are expecting between 450 – 550 attendees.
- We are happy to allow high-end swag items to be gifted as an attendee raffle. Participation in an attendee raffle is optional and at the discretion of the sponsor organization. The time of the raffle will be coordinated in advance. Raffle items should hold a minimum value of \$100 and must be **delivered before Monday, September 28, 2026**. Please ship all raffle items to the following address.

RIMS Western Regional Conference
c/o Rhino Consulting
5568 Koderra Avenue
Lake Oswego, OR 97035

- We will select a winner based on attendance and make the following announcement "ABC Company has generously raffled a STANLEY Tumbler with \$50 Starbucks gift card; the winner is Jane Doe. Please visit the registration desk to claim your prize."
- Please include a business card or any sales materials desired with your raffle items, you will receive the contact information of the winner so you can reach out independently.
- Alternatively, you can hold a "business card" raffle independently of #RIMSWRC. Sponsor will take care of all items pertaining to the raffle (i.e., raffle winner selection, attendee announcement, coordinating award pick up, etc.). If this option is utilized, there is no need to coordinate raffle specifics with #RIMSWRC or ship raffle items in advance.

VENDOR BOOTH INFORMATION

- One 6-foot-wide by 30-inch-deep banquet table with black floor length linen, 2 chairs, Wi-Fi access and a small waste basket will be provided. Booths will have a total of 8 feet width by 4 feet depth for booth materials. Please be sure all retractable banners, posters and items stay within these boundaries.
- If electricity is needed for your display, please email events@consultrhino.com prior to September 1, 2026.
- For any additional AV needs, please email events@consultrhino.com and you will be connected with the conference AV vendor to independently discuss your requirements and arrange payment.
- The exhibit area will be open to conference attendees on Monday, October 5th from 11:00 a.m. – 5:00 p.m., Tuesday, October 6th from 9:00 a.m. – 5:00 p.m. and Wednesday, October 7th from 8:00 a.m. – 1:00 p.m.
- The exhibit area will be open for exhibitors to set up their booths on Monday, October 5th from 7:00 a.m. to 11:00 a.m. #RIMSWRC requests all exhibit booths be set up before 11:00 a.m. on Monday, October 5, 2026.
- Exhibit booth breakdowns can begin at 10:15 a.m. on Wednesday, October 7th. **All items must be collected and removed by Wednesday, October 7th at 2:30 p.m. local time.**
- The RIMS Western Regional Conference **IS NOT** responsible for packaging or mailing any exhibit hall items.
- #RIMSWRC has scheduled extended networking breaks as well as extended networking lunches to maximize sponsorship exposure. All breaks and exhibit hall times are listed on the #RIMSWRC website agenda.
- Booth location assignment processes will begin after August 3, 2026. Assignment order will be determined by sponsorship level, repeat sponsorship, and date 2026 sponsorship confirmation was received. Due to the intimate nature of the #RIMSWRC, no booth numbers are assigned. Exhibit booth tables will be marked with the company's name.
- An exhibit hall diagram is located on page 4 and 5 of this document.

VENDOR BOOTH SHIPPING INSTRUCTIONS

- **CRITICAL:** If you are shipping items for your booth to Bell Harbor Center, you **MUST** complete the "Exhibitor Shipping Form" on page 3 and email it to events@consultrhino.com.
- Vendor booth items should be sent directly to Bell Harbor Center and should be addressed as follows. Please personalize all fields in red font.

(IN-PERSON REP NAME), (COMPANY)
RIMSWRC Group, Arriving 10/05/26
Bell Harbor International Conference Center
2211 Alaskan Way, Pier 66
Seattle, WA 98121
Box 1 of 1

PLEASE HOLD FOR (IN-PERSON REP NAME)
(IN-PERSON REP CONTACT CELL NUMBER)
Group: RIMS Western Regional Conference
Dates: October 05, 2026, to October 7, 2026

- Shipments can be received and stored at the hotel no earlier than 3 business days prior to the #RIMSWRC. Shipments received earlier are subject to storage fees and may be rejected if they cannot be accommodated at the Hotel due to storage limitations.

SHIPPING AND RECEIVING CHARGES

Bell Harbor International Conference Center accepts UPS, FedEx, freight, and USPS deliveries. Exhibitors are responsible for arranging all return shipments and paying all shipping fees. **Receiving Fees:** \$5 per standard box (received up to 3 days before arrival) and \$100 per pallet (received up to 24 hours before arrival).

LABELING EXPECTATIONS*

The following information should be clearly stated on all packages as follows:

(IN-PERSON REP NAME), (COMPANY)

RIMSWRC Group, Arriving 10/05/26

Bell Harbor International Conference Center

2211 Alaskan Way, Pier 66

Seattle, WA 98121

Box 1 of 1

PLEASE HOLD FOR (IN-PERSON REP NAME)

(IN-PERSON REP CONTACT CELL NUMBER)

Group: RIMS Western Regional Conference

Dates: October 05, 2026, to October 7, 2026

EXHIBITOR SHIPPING FORM

PLEASE SEND THIS FORM 1 MONTH PRIOR TO THE SHOW DATE TO:

EVENTS@CONSULTRHINO.COM

COMPANY/EXHIBITOR/VENDOR NAME _____

REPRESENTATIVE NAME _____

EMAIL _____

PHONE _____

BOX HANDLING

Please circle the appropriate responses so that we can be prepared to manage your materials

Will you be shipping packages to the conference venue? Yes No

Will you be shipping packages out at the end of the show? Yes No

What are you planning to ship to the venue?

Small Boxes – 10lbs. or less Small Cases – 10-25lbs Large Cases – 25 to 150lbs

Palettes/Freight under 100lbs Crates/Palettes over 500lbs

Do you have any special needs or arrangement we should be aware of regarding your shipment(s)?

Please list information below:

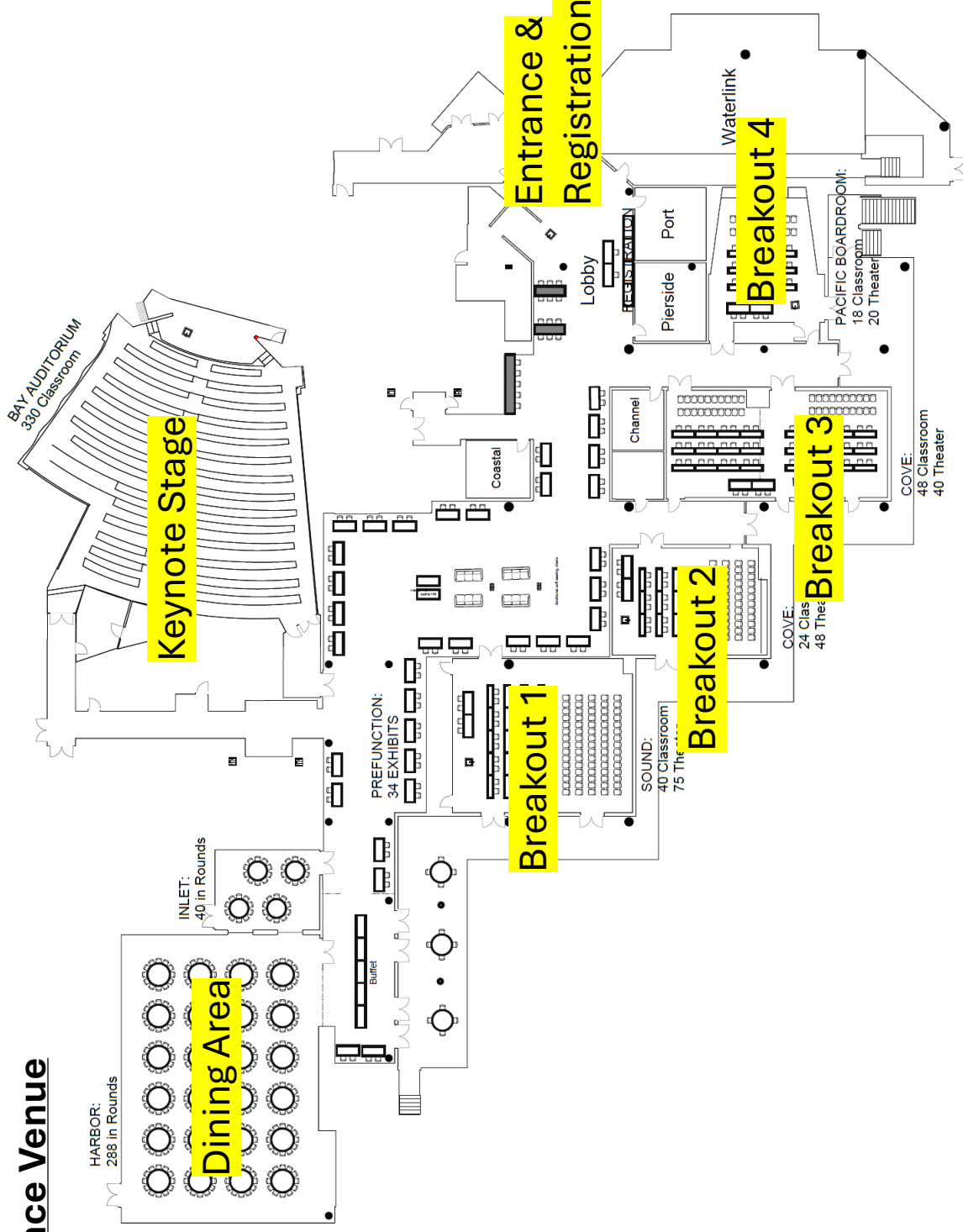


#RIMSWRC
RIMS WESTERN REGIONAL
REPRESENTING: AK, AZ, BC, CA, CO, HI, ID, MT, NM, NV, OR, UT, WA, WY

October 4-7, 2026
Bell Harbor Center, Seattle, WA
RIMSWesternRegional.com



Conference Venue





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Exhibit Area – Enlarged View

